



## Nekoosa GIANT Pumpkin Fest – October 1 & 2, 2015

### FOOD VENDOR REGISTRATION FORM

Today's Date:			Desired Booth Location:			
FOOD VENDOR INFORMATION						
First Name:		Last:	Middle:	<input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	Booth: <input type="checkbox"/> 20 x20 Food Booth \$350	
Is this first Pumpkin Fest? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of business:		Permit/EIN/or SS #:		Number of booths:	Total:
Street Address or P.O. Box:				Home Phone:		
				Cell Phone:		
City:			State:		ZIP Code:	
Website:			Email address:			
Items to be sold:						
Credit Card #:		<input type="checkbox"/> MC <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> AMEX	<input type="checkbox"/> Check	<input type="checkbox"/> Cash		
Exp:	CVC #:	Check # :	Discount:		Approval:	

#### CONTRACT TERMS

**1. Use/Fees:** Booth space will be used for retail sale of Vendor's food/beverage, and for no other purpose. Vendor will be assigned 20 feet wide by 20 feet deep booth space on the date of the event. A fee of \$350 is required per booth space. You can pay in full with this application, or you can pay \$150 with this application, \$100 on or before April 1, 2016, and the balance of \$100 on or before September 1, 2016. **THIS APPLICATION MUST BE FILLED OUT COMPLETE, FRONT AND BACK, OR IT WILL BE RETURNED TO YOU AND YOUR SPACE WILL BE FORFEITED. NO BOOTH WILL BE GIVE TO ANYONE WITHOUT A COMPLETED APPLICATION.** Any application received without the entire fee or first payment of \$150 will not be accepted and will be returned. There will be a \$25 fee for all NSF checks. Checks or money orders will only be accepted With the name of the business on them. **NO CASH.** Previous years vendors will be given the first right to a booth location if signed up day of the event. After the weekend event the booth rental is \$400 per booth and vendor availability will be limited to the remaining spaces on a "first come, first served" basis.

**2. Insurance requirements:** All food vendors (profit or non-profit) must have commercial liability insurance with \$1,000,000.00 general aggregate coverage effective throughout the term of this contract and MUST name "Nekoosa Giant Pumpkin Fest, Inc. P.O. Box 252, Nekoosa, WI 54457", as **ADDITIONAL INSURED.** Proof of insurance must be received by August 3, 2014. If insurance is not received your booth may be denied, with no refund of your application fee. A \$35 late fee will be charged for all certificates received after August 2, 2015. **NO EXECPTIONS** will be granted.

**3. Booth Needs:** All vendors will be responsible for providing their own booths, equipment, supplies, and electricity, including signs, tables, chairs, etc. The Pumpkin Fest Committee is under no obligation to provide any buildings, supplies, electricity, etc. Limited space is available. You must bring your own power supply (generator). **ELECTRICTY WILL NOT BE PROVIDED.** Booth size of 20 feet wide and 20 feet deep will be enforced and everything a vendor brings must fit inside the assigned area. If additional space is needed, an adjacent booth will be available for an additional \$400. Anything that does not fit in the assigned space must be removed fro1n the park by 8 A.M. on Saturday and Sunday. Booth space will not be assigned, sublet, shared or occupied by anyone

other than the person/business named above.

**4. NO MUSIC WILL BE ALLOWED TO BE PLAYED IN BOOTHS. LIVE MUSIC IS PROVIDED BY THE FEST.**

**5. Loss:** Vendor bears sole responsibility for any loss or damage to equipment or merchandise. Vendor will leave the booth space clean and in the same condition it was found. Vendors agree to be responsible for maintaining their exhibit area of the Pumpkin Fest grounds in a clean and orderly manner.

**6. Licenses/Permits/Tax:** Vendor will conduct business in a safe and orderly manner and obtain all required licenses and or permits (including Wood County permits). Vendor is responsible for all taxes levied upon sales and or property.

**7. Indemnity:** Vendor indemnifies and holds harmless the Nekoosa Giant Pumpkin Fest, Inc. and its Board of Directors, its volunteers and sponsors, the City of Nekoosa, Domtar Inc., and the Central Wisconsin Pumpkin Growers Association, from any and all claims, liabilities, fines, damages, and expenses relating to or arising out of any act or neglect by Vendor or its employees or agents, including any and all claims for death, personal injury, property damage, and theft, including reasonable attorney fees and court costs arising from the use by the undersigned, their agents, and or assigns of these facilities.

**8. Cancellation Policy:** No rain dates will be scheduled and all fees are non-refundable. The event is held rain or shine. The Nekoosa Giant Pumpkin Fest, Inc. reserves the right to reject any and all applications.

**9. Drink Sale Items:** All vendors are allowed to sell soft drinks and water. **NO ALCOHOL IS ALLOWED AND NO GLASS CONTAINERS.** Cans, plastic bottles and cups only.

**10. Food Sale Items:** All efforts will be made by the vendors to have adequate food for the entire event based on previous year's attendance figures as provided by the Pumpkin Fest. Failure to have adequate food may result in the vendor not being allowed to participate in future Pumpkin Fest events. **WE RESERVE THE RIGHT TO LIMIT THE NUMBER OF FOOD VENDORS SELLING THE SAME CONCESSIONS TO PROMOTE VARIETY AND PROFITABILITY. NO REDUCTION IN FOOD PRICES ARE ALLOWED DURING THE WEEKEND EVENT. THE PRICE YOU START WITH ON SATURDAY IS TO BE THE SAME PRICE ON SUNDAY WHEN THE EVENT CLOSSES.**

**11. Hours of Operation:** All booths must be opened for business by 9 A.M. Saturday and Sunday remaining open until 5 P.M. each day. Any vendor closing early will not be invited back next year.

**12. Traffic Flow:** Vendors agree not to restrict traffic flow, either pedestrian or vehicular.

**13. Security:** Vendors agree to be responsible for any special security they may need. Security will be on site Friday and Saturday.

**14. Camping/Overnight Stays:** Camping/Overnight usage fees may be charged to any vehicles/campers, etc. parked on the premises overnight.

I agree to the terms and conditions of the Nekoosa GIANT Pumpkin Fest.

Signature :

Date:

**PUMPKIN FEST USE ONLY**

Date Received:	Amount Paid:	Approved by:	Amount of discount:		
Vendor requesting same site:	<input type="checkbox"/> Yes <input type="checkbox"/> No	2012 site :	2013: site	2014 site:	2015 site:
Credit Approval:	Check #:	Cash:	Late fee:	Overdraft fee:	

Return completed application and check to: **Nekoosa GIANT Pumpkin Fest, P. O. Box 252, Nekoosa, WI 54457**